Credit Card Sign Out Sheet

By signing for the MasterCard, you are agreeing to the following statement concerning misuse of the Card and the consequences that apply:

Misuse of the MasterCard:
Use of the MasterCard that is NOT in accordance with the guidelines established for this program may result in: (1) loss of card privileges, (2) personal liability, (3) suspension, (4) written reprimand, or (5) termination in case of fraudulent use.

Sign Out - Name	Date Out	Vendor	PO# (If over $50)	Time/Date Returned	Sign In – Name (check box when receipt is returned)	
				Time: _____ Date: _____		
				Time: _____ Date: _____		
				Time: _____ Date: _____		
				Time: _____ Date: _____		
				Time: _____ Date: _____		
				Time: _____ Date: _____		
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				Time: _____ Date: _____		