

**JSCC Faculty Council Meeting Minutes**  
**August 21, 2012**

The meeting began at 2:20pm in the McWherter Conference Room.

Council Members present: James Mayo, Council Chair (English); Kim Todd (Radiography); Emily Bates Fortner (Sociology); Terri Maddox (English); Sara Youngerman, Secretary (Agriculture); Becca Rhea (Communications); Dee Jones (Nursing); Kim Holland, Vice-Chair (Nursing); Sheila Holland (Nursing)

Absent council members: Jerry Gilbert (English); Don Brown (CIS); Barbara Scott-Goodman (Nursing); Bob Raines (ex-officio; psychology)

Visitors: Vivian Grooms (Psychology); Liz Thompson (English)

Vivian Grooms updated the council on issues surrounding the Service Learning initiative. Service Learning has grown due to participation by Madison Achieves cohort groups. JSCC's current Service Learning Committee currently exists with Ms. Grooms as the permanent chair, per Diana Fordham, and other faculty members that roll on and off every 2 years. Due to increasing teaching loads and responsibilities, conflicting faculty schedules and the additional workload with the growth of the program, the current committee structure is not effectively meeting the needs of this initiative. Ms. Grooms suggested that instead of a rotating, faculty-based committee, Service Learning needs to become more institutionalized and can have support and involvement from other JSCC employees besides faculty. Other concerns brought up in this discussion include:

- The ability of a dean or administration to permanently appoint a faculty member to a committee.
- Responsibilities of a faculty member and the number of committees appointed on/served on/permanently chaired with regards to faculty course loads
- The ability of a faculty member to request release time based on load and committee work and/or other responsibilities

Ms. Grooms said she will form a position statement regarding institutionalizing Service Learning and will present it at the next faculty council meeting.

James Mayo reported that a faculty member has concerns with exposure to environmental hazards from the A/C ventilation ducts in his building. The faculty member has approached the physical plant with these concerns and which has resulted in no action. Faculty council suggested they contact Human Resources or Dr. Horace Chase's office with these concerns.

James Mayo received a request from Linda Nickell for the faculty council to draft a mission statement for the civility campaign. Kim Holland and Dee Jones volunteered to draft a mission statement and get in touch with Linda.

James Mayo received a request from Lisa Kincaid for Faculty Council to support SGA election ballots being given out by instructors during class times, as they were before. This would be on a voluntary basis by each individual instructor. Terri Maddox moved in support of SGA, Sheila Holland seconded the motion. Motion passed unanimously.

James Mayo stated he will meet with Bobby Smith about the new reorganizational structure and if it will affect Faculty Council representative distribution.

Dual Enrollment was discussed. Many FC members discussed whether issues that were presented to Academic Affairs last spring were addressed. Issues discussed include:

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- Loss of faculty due to dual enrollment complaints from high schools and parents
- Who is officially in charge of dual enrollment with regards to the new reorganization
- Quality of dual enrollment courses and their equivalencies to “regular” JSCC courses
- Forcing faculty to teach DE
- Courses that are Dual Credit not meeting HS state standards
- Protecting faculty rights regarding DE
- Faculty rights at private schools

It was suggested that faculty council sends a formal request to academic affairs with regards to the dual enrollment issues addressed last spring and actions being taken to remedy them. The council also discussed the need for creating a blanket policy for JSCC dual enrollment since every school seems to have a different set of policies. It was also suggested that the faculty council determines which schools we have good relationships with and model it at other schools. No official action was taken by the council.

The need to develop an official faculty mentoring and evaluation program was discussed. Faculty Council members recognized the need for an official mentoring program, the need to draft an official promotion and tenure policy, and a more relevant faculty evaluation policy. No official action was taken by the council on this matter.

Meeting adjourned at 4:30pm. The next Faculty Council meeting time and place is TBA.