

JSCC Faculty Council Meeting Minutes—January 18th, 2017

The Faculty Council met Wednesday, November 11th, 2016 at 3:00 p.m. in room 103 of the Nelms Classroom Building.

Present: Mark Walls, Scott Woods, Dr. Larry Gundersen, Lisa Matlock, Melina Sellers, Dr. Liz Mayo, Roger James, Tony Rafalowski, Dr. Billy Wesson

AGENDA ITEMS

1. Announcements

Chair Scott Woods reviewed the following announcements:

- Sara Vonderheide reminds faculty to submit requests for data needed.
- Dr. Bailey will form focus groups of all involved in JSCC's Holiday Term courses (IT and Faculty)

The Council discussed a few concerns with these courses including the lack of a Help Desk, complications with the school's holiday closure period, and uncertainties about grade due dates.

- The College-to-Career Navigation Course will see a large "ramp-up" for Fall 2017. Pre-nursing students will enroll. The question of staffing these courses was raised and the likelihood that faculty across the disciplines might teach one course in their load.
- Health Sciences will move into its new building by Spring Break. The Council noted the opportunity to give perspective on use of vacated Classroom Building office and class space.
- The report from TBR Faculty Sub-council's meeting is that the Board is chaotic at present; no one knows what is going on. New structures are not understood by Sub-council representatives, and it is not clear how Sub-council will work in the future. Dr. Liz Mayo emphasized that new legislation was expected to permit students to carry legal weapons on campus. She reviewed the Faculty Sub-council's plans to collect statements from all institutions.

2. Faculty Council Constitution

It was clarified that revisions to the Faculty Council Constitution were ready to send to all faculty for ratification. Scott Woods noted that Dr. Bailey had seen the revisions and felt they were OK. Victor Garcia is ready to enable the faculty vote. It was determined that the new document should be sent to all faculty Monday, January 23rd.

3. Classroom Maintenance Concerns

Scott Woods noted that he had reported faculty concerns about classroom maintenance to Dr. Bailey. According to Dr. Bailey, a process is being established for ongoing review, inspection, and confirmation of each classroom's functionality.

4. Locked Classroom Doors

Faculty concerns about locked classroom doors was addressed. It was noted that in the Classroom building, Stacey Williams arrives at 7:30 a.m. to assure that doors are open.

5. Institutional Support for Clubs, Campus Activities, and Service Learning

Scott Woods reported that Dr. Bailey has indicated a current part-time employee will become full-time and tasked with the job of handling support for clubs, service learning, high-impact practices, and campus activities. This employee is familiar with campus systems and processes and is capable of handling this responsibility. The Council recommended that faculty with ties to initiatives like service learning (e.g. Vivian Grooms) be consulted about this approach to addressing support for these activities. Scott agreed to follow up with Dr. Bailey on this matter.

6. JSCC Paris Location

Scott Woods agreed to forward Council concerns about offerings at the new location to Dr. Bailey. Concerns included JSCC's accommodations for SACS compliance (library, learning resource center, etc.) and the exclusively online course offerings.

7. JSCC's 50th Anniversary

Scott Woods reviewed approaches to organizing the school's 50th anniversary commemoration. He explained the celebration will involve a series of events and will pull faculty groups together to work on plans. Faculty should anticipate opportunities to participate.

8. Welcoming and Working with Dr. Hamilton

Scott Woods announced that Dr. Allana Hamilton would meet with the Council at its February 16th meeting.

9. Faculty Personnel Files

Scott Woods raised a concern that in JSCC's previous administration additional personnel files had been maintained for some faculty beyond the two files officially required by TBR (a general personnel file and a benefits/compensation file). Woods noted some basis exists for understanding additional files were maintained for some faculty members and that these files contained documentation of complaints or other administrative concerns about particular faculty members. Scott acknowledged that JSCC's Human Resources office has stated that nothing other than the two required files for each faculty member exist. The Council also heard a concern about whether such files may have contained confidential employee

information that could have been shared or maintained. A motion was made to table this matter for further investigation. The motion was seconded and passed by the Council.

The meeting adjourned at 4:30 p.m.



Mark E. Walls, Secretary

Scott Woods, Chair