

Faculty Council Meeting
10/3/17

Faculty Council

Present:

Tony Rafalowski, Chair, Sara Youngerman, Dama Cooley, Scott Woods, Tom Pigg (representing Mechel Camp for ½ meeting), Mechel Camp, Bob Raines (representing Lawrence Gundersen), Lisa Matlock, Jennifer Reaves, Melissa Sellers, Billy Wesson, Claude Bailey, Emily Fortner, Ben Lawrence, Becca Rhea

The meeting was called to order at 2:07pm in McWherter 137. Claude Bailey made a motion to accept minutes of meeting from 9/7/17. Lisa Matlock offered 2nd. Minutes accepted by unanimous vote.

Library Renovations

The Chair informed the council that the JSCC proposal for needed library renovations has been prioritized as 7th on the list by TBR.

Strategic Planning Committee

The Chair reports he attended the first organizational meeting one week ago. Focus groups will be formed to begin rewriting of the strategic plan. There will be 38 representatives from across campus on the organizational committee for purposes of completing this rewrite, and these individuals will be drawing upon others across campus through focus groups in completing the rewrite.

Foundation Update

The Chair reports that financial statements represent that expenses for E. Smith Banquet exceeded revenue by approximately \$26,000. The Foundation has voted to delay a final decision regarding hosting of another banquet in 2018. This is provisional on raising costs for underwriting speaker expenses before moving forward. The deadline as currently set for fundraising and making a decision regarding a 2018 banquet is November 15, 2017, and to date no fundraising has been reported.

A council member questioned regarding expenses and revenue for the O. North Banquet, and it was reported that expenses exceeded revenue on this banquet by approximately \$10,000. Another council member reported that it was their understanding it would potentially take up to 3 years before a positive gain could be attained through such banquets. In discussion, other council members posed questions with regard to whether the fundraising may be at the expense of funds that could be used for more direct student benefit.

More discussion addressed the status of the Internal Giving Campaign which was reported to be approximately 40% in the last academic year, banquets at similar colleges, and potential over-saturation of fundraising through banquets in the general area. A council member commented that JSCC is the lowest in fundraising as represented in the whole of TBR.

The council would like to query regarding the amount of funding brought to JSCC through the Foundation, processes of setting up new foundation accounts, distribution of scholarship monies, and how the Foundation could be better supported with regard to increasing efficacy. It was suggested that the Executive Council request a meeting with the VP of Finance or the President in order to collect information and data for clarification as the council does recognize that fundraising is a key for growth of the institution.

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Melissa Sellers made a motion for the Executive Council to schedule meetings with Dr. Hamilton and/or Dr. Bailey and/ or Dr. Smith to inquire regarding data on fundraising and future plans for JSCC. Claude Bailey offered a 2nd to the motion, and it passed unanimously.

Old Business

Committee Assignment was populated for the following:

- a. Athletics
 - Melissa Sellers

It was confirmed that Assessment of Administrators and Compensation Committees have not met. The Chair will confer with Dr. Bailey regarding scheduling of committee meetings and status for those committees which have not met.

Bookstore Feedback

The Chair reports that Dean meetings on 10/4/17 will include development of consistent policies and procedures for ordering and updating textbooks. This should adequately address the council's concerns on the matter, but we will monitor.

Distance Learning

The Chair reports that Dr. Bailey plans reconvening the Online Quality Council Committee of faculty and administrators for purposes of provision of oversight and updating Distance Learning issues.

A council member questioned whether administrators on the committee will be required to have experience in online courses and was informed that all deans will serve on the committee, and it is the current expectation for more experienced faculty to be included on the committee.

Dual Enrollment/ Early College High School

The Chair informed the committee that although concerns persist regarding scheduling conflicts; Dr. Bailey is in the process of renegotiating memorandums of understanding regarding these issues. A faculty member reports having raised concerns with Dr. Senter and an ongoing plan for meeting with people in the social science division with Early College High School.

The Chair reports that greater than 50% of the Early College High School students in his course currently have D's, and there is concern that they will miss even more class due to scheduling of events such as Fall Break, Youth Leadership Conferences, and Washington D. C. trips, etc. Other raised concerns included transportation issues, weather issues, and excused absences. One faculty member questioned whether these students can drop their courses, and adequacy of preparation for high school students to take these courses. These are matters that the council will follow.

Accessibility

The Chair informed the committee that the current plan is for Academic Affairs office to work with Distance Learning to develop a clearing house for purposes of addressing pedagogical concerns related to functionality of these courses. The current plan is for issues for accessibility to go through Dean Patrick Davis. Resources such as SWANK and canopy do have video streaming, and a faculty member reports they also have closed captioning capabilities. However, a resource for video descriptive services has not been identified.

Faculty Handbook

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The Chair shared with the committee that Dr. Bailey reports planning for revision of the Faculty Handbook manual along with comprehensive Policy and Procedures.

College 1030

The Chair informed the council that Dr. Bailey has shared that there is a written plan for a long-term plan for hiring 2 full-time faculty members to teach College 1030. However; the time line for achievement and completion of this has not been set. According to a faculty member; the College 1030 steering committee has discussed a plan to hire at least 1 full-time faculty member.

It was recognized by faculty that the first good data sets from implementation of College 1030 integration should be coming in the Fall and Spring.

Several faculty members brought up the following questions:

- What are the degrees and preparation for those faculty members who will be hired to teach College 1030?
- Does this potentially cut into the need for Master's prepared faculty candidates in other areas?
- What is the current feedback from faculty and students who are participating in College 1030?
- How can we best move forward to adequately establish faculty buy in and support?

The Executive Council will raise questions to Academic Affairs with regard to staffing, faculty buy in, and issues regarding building communication and trust with regard to College 1030.

New Business

Star Tree Project

The Chair proposed a project for increasing involvement of the Faculty Council within the wider college community while providing service to students. The project would involve setting up a large holiday tree in a prominent location of campus similar to the Angel Trees which are popular during the Holiday season. Through use of "stars" and working closely with Student Services to ensure privacy rights and FERPA requirements are met; the college could set up a clearing house to identify and help meet the needs of JSCC students' dependents and relatives.

The Classified Council and Professional Technical Councils have both agreed to support the project and Dr. Bailey and Dr. Hamilton have approved as well. In addition, Brian Gann, Student Services, is in support.

Becca Rhea moves that the Faculty Council move forward with the Star Tree Project. Ben Lawrence offered a 2nd to the motion. Vote passed unanimously.

Next steps were recognized as needing to form a committee to organize and carry out the project, and to discuss methodology of ensuring that the project will not interfere with current work and support being done for the Carl Perkins Center.

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Claude Bailey motioned to adjourn the meeting at 4:00 PM. Lisa Matlock offered 2nd. Motion passed unanimously and meeting was adjourned.

Dama Cooley

Dama Cooley, Secretary

Anthony Rafalowski, Chair