

Faculty Council Meeting
11/7/17

Faculty Council Minutes

Present:

Tony Rafalowski, Sara Youngerman, Dama Cooley, Becca Rhea, Lisa Matlock, Lawrence Gundersen, Mechel Camp, Melissa Sellers, Benjamin Lawrence, Emily Fortner, Claude Bailey, and Billy Wesson

The meeting was called to order at 2:05pm in McWherter 137.

A clarification statement was provided by the Chair with regard to revision of Faculty Handbook. There was no statement of intent and no indication of plans by Dr. Bailey or any other administrator with regard to revision of the handbook by administration. However, a revision of the Faculty Handbook is scheduled to take place in conjunction with the President's review of Policy and Procedure for the college. There is no indication that this activity will be conducted without the input of members of the faculty.

Following this clarification, there was no further discussion. Melissa Sellers made a motion to accept minutes of October 3, 2017. Sara Youngerman offered a second of the motion. Motion passed with unanimous approval.

No New Announcements were made by the Chair. A faculty member shared information regarding plans for the President to convene a focus group on Recycling which will have a first meeting on November 30, 2017. Erin Fore, Becca Rhea and Emily Fortner have been invited to participate.

Vice Chair attended the most recent Faculty Subcouncil Meeting and shared the following updates:

- TBR is in the process of searching for a TBR accessibility coordinator.
- TBR legal is currently working to convert all TBR Guidelines to Policies and Procedures for the purpose of streamlining processes.

The Council was notified that a scheduled meeting of the Executive Council members with Dr. Bailey was held on October 31, 2017. Inquiries were made regarding college plans for convening committees, and concern was stated with regard to the fact that Assessment of Administrators and Compensation Committees have not met. The Chair read into the record an e-mail response from Dr. Bailey addressing this issue. Faculty members questioned whether these issues have been or could be addressed directly with Dr. Hamilton.

The Chair shared that the President has signaled interest in meeting with all Executive Committees on a yearly basis; at minimum. Dr. Hamilton has also shared a willingness to meet with Faculty Council. The Executive Council met with Dr. Hamilton prior to meeting with Dr. Bailey as a result of scheduling so the issues were not raised as the VPAA had not been informed of the query. The current plan of the Executive Committee is to explore whether other Council chairs and committees have shared concerns.

Melissa Lyles circulated a list of standing committees to Council chairs, and 5 committees continue to require population. Appointments for Faculty Council representation were made as follows:

- Faculty Development- Dama Cooley
- IRP Lottery- Sara Youngerman
- **International** Education/ Fee Committee- Becca Rhea
- TAF- Emily Fortner
- Retention- Claude Bailey

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Old Business

The Chair shared an update regarding the Star Tree Project which is reported to be moving forward. The organization committee met last week. A second meeting is scheduled Thursday evening November 9, 2017. Cathi Roberts and the AMT group for Business and Industry will set up the tree on the 13th. Tags have been designed by the print shop for recipients- which are limited to 50 children. Student services identified a report of students with children whose EFC is 0%. It was noted that 1 in 4 JSCC students qualified with this criteria so a second data set was populated. Students whose EFC is 0% who are nearing graduation, exceeding Financial Aid opportunities, and struggling toward degree completion were identified. A total of 70 potential children of JSCC students in this demographic were identified. Student services is in the process of contacting students to obtain information regarding the childrens' interests, hobbies, ages and genders. John McCommon is helping with promotion of the project, and invitations will be sent to JSCC faculty, students, staff and administration to participate. Instructions will indicate the need to sign up on a spreadsheet at JHUB before taking tags. Gifts should be returned prior to Wednesday, December 6th in order for delivery to students at the Jackson campus and to off-campus centers prior to December 20th.

Other

Updates were shared that the Chair plans to follow up with Bobby Smith and the Foundation regarding fundraising on November 15, 2017. TBR now has a representative for provision of training for fundraising and grant writing for college and TCAT foundations.

New Business

3.1

The Chair reports receipt of a suggested name change from a faculty member for the Counseling and Career Services Office. An argument for making the change was provided as the office does not provide any on-site counseling.

After lengthy discussion, Dr. Lawrence Gundersen made a motion that Faculty Council recommend that:

- JSCC hire 2 licensed counselors by Fall 2018 to be housed in the Counseling and Career Services Office and supervised by Student Services. Duties would include 60-40 split of counseling services and teaching COL 1030.
OR
- JSCC hire 1 full time faculty member for teaching COL 1030 and 1 full time licensed counselor
OR
- JSCC remove "Counseling" from name of Counseling and Career Services Office.

Sara Youngerman offered second to the motion. Motion passed unanimously.

3.2

The Chair shared an issue raised in e-mail proposing that Faculty Council support promotion of Associate Professors with 15 years or more of experience to Professor without a terminal degree. The Chair shared willingness to add the item to the TBR Subcouncil agenda if supported by Faculty Council. After discussion, there was no recommendation.

3.3

An issue regarding COL 1030 specific to faculty need regarding advising students and graduation plans was raised. A non-traditional, adult student in their last semester faced the 1030 requirement as a

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transfer student. The student queried regarding substitution of courses due to the circumstance. It has been stated that the position of the COL 1030 steering committee is that COL 1030 uses specific OnCourse materials from Skip Downing and has no equivalent substitution.

An Ad Hoc Committee of the Faculty Council was established in order to review potential exceptions and substitutions for COL 1030. The committee includes: Benjamin Lawrence, Lawrence Gundersen, and Tony Rafalowski- Chair.

3.4

It was shared that the **Jackson Sun** published a story last week after a meeting with Jackson Madison County School Board regarding a plan to move the Early College High School from its current facility to Jackson State. A faculty member reports that Kara Reaves shared during the last board meeting that this plan is to occur by 2020-2022, and the cost of the move is unknown.

Faculty members are concerned regarding the news story and plans becoming public knowledge before such information having been widely dispersed among faculty, building concerns, poor performance of Early College High School students, and liability issues of having high school students interacting in an adult learning environment.

3.5

Faculty Council members were asked by the Chair to explore faculty concerns by conducting house meetings across divisions.

The goal of these meetings is to identify issues, priorities, concerns, areas for improvement, and plans for proactively addressing the future of the college.

It was recognized in final discussion, that faculty members have shared known concerns regarding the counseling issue, Early College High School, recent changes to advising, and a need for clarification of plans for advising after December 15th.

Final meeting for Fall 2017 tentatively proposed December 5th at 2:00 PM.

Lisa Matlock motioned to adjourn at 4:00 PM.
Emily Fortner offered second. Motion passed unanimously.