

## **JSCC Faculty Council Meeting Minutes October 30, 2020**

The Faculty Council met Friday, October 30, at 10:00 a.m. via Zoom.

Present: Candyce Sweet, Lauren Bryant, Tammy Prater, Liz Mayo, Bob Raines, Stacey Dunevant, Kim Benson, Cindy Roberson, Anna Esquivel, Jane David, Ben Lawrence, and Justin Curtis. Non-Voting Members: Vivian Minton

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### **New Business**

#### 1.1 Next Meeting

Faculty Council will hold the next meeting on December 4<sup>th</sup> at 10:00 a.m. via Zoom.

#### 1.2 Review of September Meeting Minutes

*Minutes from the September meeting were reviewed, revisions discussed, and a motion to approve with changes was made, seconded, and carried unanimously.*

#### 1.3 Reports from Committees

##### Distance Education Committee

- Distance Education Committee (DE) met recently to discuss the plan for course development compensation and forwarded the plan to Dr. Bailey. Dr. Bailey then called a joint meeting with OQC to discuss the plan. Dr. Bailey wants quality courses and compensation, but is concerned about the budget. He will pass the plan on to Pimentel.
- Discussed standardizing the course shells, such as having Zoom links, syllabi, etc., all in one place for ease of student use.
- Subgroup met after the joint meeting to discuss best practices meeting for developing standard look for the shells.
- DE and OQC are meeting again on Thursday of next week.
- Council discussed the need for DE committee to make sure that re-development of online courses is also defined as part of new course development plan and compensated appropriately.

##### International Education Committee

- The International Ambassador Scholarship application is now online.
- TBR will make decisions about spring travel on Dec. 30 and summer travel in late January, but they are encouraging us to keep recruiting for 2022.
- Tammy Prater and Anna Esquivel have requested the creation of a Global Learning graduation distinction and two Global Learning courses. Curriculum Committee has approved the courses.

- Revised International Education Policy has been drafted. IE committee will meet to discuss/approve the policy revision and move it to the President's Cabinet for review.

#### Curriculum Committee

- Candyce Sweet will ask Melissa Lyles if Faculty Council needs a representative on the committee.
- The committee met this week to approve Introduction to Women's and Gender Studies as a general education requirement and new course, African American History as a general education requirement, a revision to an existing Global Learning course, a new Global Learning course, and PLA credit awarded to ENST.

#### Service Learning

- Hoping to grow the SL program but right now participating in service learning without a well-developed infrastructure is a lot to ask for faculty to take on.
- Representatives from Nursing/HS mentioned the need to improve on participation in SL in their programs.

#### 1.4 Spring Semester and Council

Candyce Sweet will be resigning from Faculty Council effective Dec. 4<sup>th</sup>. Vice Chair Liz Mayo will serve out the rest of the academic year as Chair. The council will elect a new Vice Chair at the Dec. 4<sup>th</sup> meeting. We will not hold an election to replace Candyce as council representative, since she was serving as an extra at-large representative.

The next meeting for TBR Subcouncil is Feb. 5<sup>th</sup>.

#### 1.5 Migration to Blackboard

Migration to Blackboard has been delayed due to some complications with contract bids for a new service provider.

#### 1.6 Promotion and Tenure Portfolios

Council discussed the feasibility of using Elearn for digital portfolios this year given campus accessibility issues surrounding COVID-19.

Council discussed the possibility of initiating a peer-to-peer mentoring program to help with portfolio development.

*A motion was made to table the peer mentoring discussion and to ask our constituents their thoughts on peer mentoring as part of the tenure/promotion process and the use of Elearn/digital portfolios. The motion was seconded and carried.*

#### 1.7 Department Chairs

The process of applying for and selecting department chairs has been delayed. No further specific information regarding chairs or faculty fellows has been discussed during Academic Council. A question was posed about whether taking a chair position would conflict with summer teaching.

There was a concern that, because the IR Faculty Fellow had not been filled, there would be no faculty representation on the ATD team.

#### 1.8 Faculty Handbook and Constitution and By-Laws

*A motion was made to table the discussion of Handbook revisions until the next meeting. The motion was seconded and carried.*

Council discussed revisions to the constitution and by-laws submitted by faculty at large.

*A motion was made to approve the suggested changes to the constitution and send the clean draft to the faculty for a vote using the previously agreed on procedures. The motion was seconded and carried.*

Melissa Lyles will send the ballots out to the faculty by Nov. 13<sup>th</sup>. The ballots need to be postmarked for return by Nov. 25<sup>th</sup>.

#### 1.9 Online Course Development and Maintenance Policy

See agenda item 1.3. Discussions about this policy will continue in an upcoming joint OQC/DE meeting.

*A motion was made to adjourn at 1:29 p.m. The motion was seconded and carried unanimously.*

Respectfully submitted,

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Anna Esquivel  
Faculty Council Secretary

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Candyce Sweet  
Faculty Council Chair