

## **Pandemic Response Team meeting**

**July 22, 2020**

**9:00**

**Zoom**

Attendees:

Dr. George Pimetel, President  
Dr. Larry Bailey, Vice President of Academic Affairs  
Tim Dellinger, Vice President of Financial and Administrative Affairs  
Dr. Bobby Smith, Vice President of Institutional Effectiveness and Advancement  
Robin Marek, Interim Vice President of Student Services  
Patrick Davis, Dean of Academic Support  
Amy West, Director of Human Resources  
Steve Cornelison, Director of Athletics  
John McCommon, Director of Public Relations and Marketing  
Preston Turner, Director of Physical Plant  
Shane Young, Chief of Police  
Jessica Gelinias, Classified Council Chair  
Candyce Sweet, Faculty Council Chair  
Will Shull, Professional Technical Council Chair  
Janiah Kyle, SGA Representative  
Sandy Stanfill, Director of Lexington Center  
Meda Falls, Director of Savannah Center  
Lisa Rojas, Director of Humboldt Center  
Shannon Mayo, Director of Paris Site  
Dr. Tom Pigg, Dean of Health Sciences and CIT

Dr. Pimentel began the meeting at 9:00 a.m.

### **Discussion**

There are three documents for the Team to review.

#### **1. Draft Reopening Plan**

A copy of the Volunteer State Community College Plan was given to the Pandemic Response Team members prior to the meeting. At this time, we will not break into sub-committees like Volunteer State. The plan was reviewed and discussed. We need to make a determination on what level of the plan JSCC is currently operating under and do we need to adjust the plan. The Team was asked to review the plan, along with the membership and make recommended edits to the President's Office. It will be further discussed, updated, and adopted at a future meeting.

The Team discussed the need to be inviting to students while encouraging appointments and keeping some areas closed to students, like common areas. Student appointments for use of testing and library services, may need to be set for a specific timeframe to ensure there are set availabilities and cleaning of computers between use. High service areas, like jHub should have the plexiglass shields installed for added protection.

The team discussed the need to make adjustments to our screening and appointment processes for off campus centers, security needs, and student wifi acces.

Physical Plant is having issues getting sanitizer wipes and certain gloves. Other supplies, they are trying to order in front of need and have plenty on hand. Disinfectants have been changed to meet new standards.

TBR has requested that all colleges develop a policy to enforce the use of masks on campus. We need to update our student conduct policy to add this language.

## **2. Tennessee Department of Health Rubric**

The Tennessee Department of Health rubric dated July 9, 2020 is the rubric that JSCC will follow. It will change periodically. However, it will be followed until we receive difference guidance. A copy of the rubric will be sent following this meeting. Please review prior to the next meeting. Concerns and edit recommendations will be discussed and a document will be adopted.

On Monday's TBR call with the Tennessee Department of Health representative, they stated that if you are in close proximity (within 6 feet for longer than 10 minutes) with or without a mask, you are exposed to Covid-19 and you quarantine for 14 days. They reiterated hybrid classes should have a seating chart, if seating is closer than 6 feet.

## **3. Notification of Communicable Disease**

A draft will be shared following this meeting. The document outlines protocols on notification of communicable diseases, including Covid-19. There are currently three areas that monitor "yes" reports to Covid-19 screening questions.

Human Resources monitors employees

Dean of Students monitors students

Campus Police monitors guests

The link to Covid-19 screenings has been added to the webpage. Screening must be done prior to accessing campus. We have to create a new normal to complete the screening prior to accessing campus. The screening also allows JSCC to keep accurate data and helps to keep those with symptoms off campus. We want everyone to feel comfortable with reporting an exposure or positive case and honestly complete the screening. Our goal is to protect all on campus.

The Team was asked to review the document and make recommended edits to the President's Office. It will be further discussed, updated, and adopted at a future meeting.