

Pro-Tech Council | MINUTES

October 2, 2014 | 8:30 a.m. | OIT Conference Room, CL 242

Attendees:

Linda Davis - Chair

Scott Cohen

Mary Jane Bassett

Countenance Anderson

Patrick Davis

David Clark

John McCommon

Victor Garcia – Past Chair (absent)

AGENDA TOPICS:

Elect New Vice Chair

Patrick Davis volunteered with no contest to take the position of Vice Chair. All present agreed.

Elect New Secretary

Ballots were distributed to the present members to select a secretary. David Clark abstained from voting. The final vote was Countance Anderson (1), Scott Cohen (2), John McCommon (3). The new designee accepted the position.

Review Current Pro-Tech By-Laws

Chair Linda Davis noted that the current by-laws had not been updated since December 2000 and there were a few portions of the document that should be reviewed.

The first point of concern was in Section III, Structure and Membership. In sub-section B regarding the selection of representatives, it is being recommended that item 1 be reworded to read:

One representative shall be elected from each employee group to serve two (2) years. At the end of a term, the same representative may **not** be re-elected **and must sit out one year before being eligible for election again.**

This will help to ensure that one person is not cast into a role of perpetual leadership.

Under sub-section C regarding the officers of the Council,

The vice chair elected at the beginning of each year will become the new chair in the subsequent year. Since the term of each member is limited to two (2) terms, the new vice chair must be elected from newly appointed members.

Sections III and IV are currently mis-numbered. They should be renumbered IV and V, respectively.

Under the new Section IV, 1a, the verbiage should be corrected to read:

The Professional-Technical Employee Council may meet ~~at least~~ once each month. Meetings shall be open to representatives and guests; however, visitors have no vote and may exercise floor privilege at the discretion of the chair or with the approval of a majority of the Council.

New Business

Three items of new business were raised by Chair, Linda Davis. These were relayed to her from individuals outside the Council.

1. **Proposal to the president to change the dress code so blue jeans can be worn.** There is currently an issue with some tenured faculty who choose to ignore the dress code policy. A majority of the Council felt that the policy should not be changed but should be enforced by the administration. The secretary will draft a proposal for review by the Council and then to the president for his consideration, once approved.
2. **Proposal for the removal of two speed bumps leading to the south student parking lot.** There has been frustration voiced by some who feel the number of speed bumps is excessive. After discussion, it was determined to table this issue to a later date to see how traffic will be impacted after the completion of construction of the new nursing building.
3. **Proposal to have Pro-Tech speaker and luncheon.** The annual Classified employee luncheon was discussed and the possibility of replicating this for the Pro-Tech employees. The Council has \$600 budgeted annually that can be utilized for such an event. It was also noted that the Pro-Tech Council received an additional one-time gift of \$500 for having the most Pro-Tech employees at the recent "Night at the Ballpark" event. There was no opposition to sponsoring such an event. This will be discussed at the next meeting of the Council.

Countance Anderson inquired about communications protocol and how Pro-Tech employees are able to raise questions or issues to the Council. Chair Linda Davis indicated that there was no official protocol other than for employees to relay their concerns through any of the Council members. A listing of Council members is available to all employees through the "committees" channel on jWeb. The secretary will have information updated.

It was agreed that the next meeting would be held during the first week of December. A date and time will be determined at a later time.

Mary Jane Bassett made the motion to adjourn and Scott Cohen seconded the motion. The motion passed by a unanimous decision.