

Pro-Tech Council |MINUTES

December 15, 2014 | 8:30 a.m. | OIT Conference Room, CL 242

Attendees:

Linda Davis - Chair

Scott Cohen

Mary Jane Bassett

Countenance Anderson

Patrick Davis

David Clark

John McCommon

Victor Garcia – Past Chair

AGENDA TOPICS:

Read Previous Minutes

Read and approved.

Old Business

1. By-Laws Updates

At the last meeting, a copy of the by-laws were distributed to the council and suggested changes were discussed. After further review, no additional changes were recommended. By unanimous vote, the council approved the changes and Chair, Linda Davis will forward to the President for final approval.

2. Pro-Tech Luncheon and Speaker

After a vote of 4 out of 6 council members, it was decided that “Bring Out The Best in Others” was the seminar that would be hosted at the luncheon.

It was suggested that a committee be created to organize the luncheon. This received no opposition.

Scott Cohen and Patrick Davis agreed to co-chair this committee.

While no specific date was set for the event, it was agreed that a date in May between graduation and the summer term would be the most opportune time for the luncheon.

Scott and Patrick will report back with a date and event details.

3. Additional Discussion

Patrick Davis mentioned that eLearning will host an eProfessional Day on the Wednesday of spring break. The session(s) will be focused on productivity applications and should be good, relevant topics for pro-tech members.

New Business

1. Workman's Comp Claims

Chair, Linda Davis mentioned a recent rise in workman's compensation claims. This was brought to light in the recent President's Council meeting by HR Director, Amy West. Anyone with direct reports are encouraged to discuss the need to be careful fully aware of their surroundings.

2. Buyout

There had been some questions about there being a potential buyout for long-term employees. It was confirmed by Chair, Linda Davis from the President's Council that there will be no buyout.

3. Council Minutes

Scott Cohen inquired about the accessibility of council minutes. He wanted to know if they could be emailed. It was mentioned by Chair, Linda Davis and Past Chair, Victor Garcia that the President's Council minutes had never been emailed, but should be available through jWeb.

Adjourn

Patrick Davis made a motion to adjourn. Mary Jane Bassett seconded the motion. The motion passed with a unanimous vote.

The Pro-Tech Council will reconvene during the first week of February. Members will be advised of the date at a later time.