

Professional and Technical Employee Council Minutes

December 1, 2021

Attending: Erin Delle, Adina Kerfoot, Shannon Mayo, Adrian Montague, Jessica Reece, Patti Tanski-Mego, Lindsey Tritt

Absent: Will Shull

- I. Welcome and General Updates
 - a. Meeting minutes from November 3, 2021 were approved- motion made by Erin Delle, seconded by Jessica Reece
- II. Committee Updates
 - a. Cabinet update- Voluntary Buyout rules will go out this week, TBR will have a FAQ
 - b. Will find out about JAQs and reclassifications and who will resume responsibilities of HR since moving to shared services (Update: we will have an HR Associate on campus, other HR services will be moved to shared services)
 - c. Pro-Tech staff development event discussion tabled until next meeting- attempting to gather information
 - d. Pandemic Council is no longer meeting regularly but will reconvene if necessary
- III. Open Discussion Topics
 - a. Discussed addressing the possibility of looking at different staff scheduling to limit Covid staff exposure and meet student needs better, such as staying open later some days
 - b. TBR Advisor of the year nominations were discussed. A vote was taken by secret ballot and a nomination was moved forward
 - c. HERF grant information was sent to students, within 30 minutes more than 340 responses were received
- IV. Conclusion:
 - a. Motion to adjourn made by Erin Delle, seconded by Lindsey Tritt and passed unanimously