

Service Learning Committee Meeting Minutes
October 18, 2012

All Members Present:

Mary Wadley

Amy Wake

John Tibbs

Angee Taylor

Carla Simpson

Vivian Grooms, Chair

Agenda:

1. Mission of Service Learning at JSCC; Committee Mission –the committee discussed parameters of Committee as related to service learning only; Vivian Grooms will provide copy of mission of Service Learning at JSCC and a Committee Mission, if formed in the past; if not committee will discuss at future meeting.
2. Overview of Office and Records --a brief overview of the Office of Service Learning and Civic Engagement and record-keeping as it is related to current and past student involvement.
3. Overview of Current Processes
 - a. Student Signs up for “Program” with paperwork
 - b. Files are made to keep service records
 - c. Faculty or students take ownership of reporting hours depending on the Service or service learning assignment
 - d. Records of service hours reviewed for awards in the Spring
4. Review of Handouts (Provided folder for members with handouts)
 - a. SL Proclamation (emailed from Mani Hull)
 - b. Advantages of Campus Compact—VISTA
 - c. History at JSCC –for review on committee members’ time
5. Question Time—Questions related to Institutionalization of Service Learning at JSCC; Discussion of Americorps VISTA application being discussed and parameters of their job description will be needed; will meet with VPAA and Dean of Social Sciences next meeting for direction/discussion/decision-making.
6. Future Directions: Next meeting: October 25th 2:00 p.m. (location TBA)—tentative time with need to clarify if date is okay with Bobby Smith and Scott Woods. Will send out meeting invitation.
7. Dates to Remember:

- a. November 9th—Cleveland State Community College Mini-Conference
- b. November 12th—Mani Hull, Executive Director TNCC coming to JSCC