

November 20, 2019

Service-Learning Committee Meeting

Members: Terry Mullins, Christie Ward, Kaitlyn Hatch, Kim Rawson, Kristi Watson, Nancy Hickey, Vivian Grooms (Chair); Honorary Permanent Members as available: Jason Keeton, Cathi Roberts

1. Welcome and Minute-taker (thank you for your service!)
2. Purpose of the Meeting, Steps, Criteria
 - Meetings will last about one hour
 - See steps below
3. Steps:
 - a. Review
 - i. past Mission, History and Purpose
 - Handout was reviewed and previous history of Service-Learning @ JSCC shared
 - ii. current structure—reviewed by V. Grooms, Dean SBS
 - Description of students taking 3 service learning courses with a 10 hour requirement, completing a SLR2999 course where a 25 hour project is planned in order to become a Service-Learning graduate;
 - Dean Grooms noted that she will provide a list of courses to the committee that are currently active with that 10 hour service learning component.
 - It was noted that once the “Programs of Excellence” (POE) was established, Service learning was housed under that program.
 - The Advanced Manufacturer Technician (AMT) program has had 2 groups of Service-Learning graduates to date. (Group was invited by Cathi Roberts to the Nov. 26th AMT student service learning fuel car project and advised they could actually vote on the best developed car)
 - Jason Keeton and Kim Rawson discussed the database of community partners available
 - iii. examples of successful Service-Learning Graduate paperwork were reviewed by committee members for educational purposes
 - b. Decide of mission fits; review
- It was noted that the current description of service learning on JWEB was not really a committee mission;
- Discussion of the description of the program and what the committee might contribute (aka, it’s mission.
- Discussion of what is needed by the program at this time:
 - Ideas for course-community partnership pairings
 - Increased faculty support and professors to be informed about successful projects
 - Increased incorporation of service learning within a course and educating faculty on how to make it happen;
 - Database/storehouse for all projects that can be shared within disciplines
- Tentative mission statement was created:

“To facilitate, educate, coordinate, review and offer support for the development and execution of Service Learning at Jackson State Community College. “

- c. Discuss needed next steps with program goals in mind (below generated this date:)
 - i. Relevant trainings for faculty
 - ii. Directed communication (e.g., marketing)
 - iii. Increase interest in participation by faculty and students
 - iv. Plan to make a COL1030 all online/Service-Learning course that meets objectives of the course
 - v. Dean Grooms will send out:
 - 1. Doodle poll for next meeting dates throughout the Spring semester
 - 2. Informational email with documents
 - 3. Website information/guidelines to access and review
 - 4. Minutes from November meeting
4. Next meeting date: Tentatively planned for Spring 2020 in-service