

President's Cabinet and
Monday, November 2, 2020
Zoom Meeting
9:00 a.m.
Minutes

Present:

Dr. George Pimentel, President

Dr. Larry Bailey, Vice President for Academic Affairs

Tim Dellinger, Vice President for Financial and Administrative Affairs

Heather Freeman, Administrative Assistant to the President

Michelle Gurley, Representative for Classified Employees

Robin Marek, Interim Vice President for Student Services

John McCommon, Director of Marketing and Public Relations

Will Shull, Representative for Professional Technical

Candyce Sweet, Representative for Faculty

Absent:

Lindsey Tritt, Director of Development and Foundation

1. Welcome

Dr. Pimentel began the meeting at 9:00 a.m.

2. Discussion

• **Chancellor's Commendation for Military Service**

After receiving recommendations from across campus, Dr. Billy Wesson was voted by Cabinet as JSCC's nominee for the Chancellor's Commendation for Military Service. Congratulations to Dr. Wesson on this recognition for his service to our country and our community.

A motion was made by John McCommon and seconded by Robin Marek to provide a certificate of recognition for other veterans recommended. A vote was taken with no opposed.

• **CRF Grant Report**

Dr. Bailey is working on the narrative for the CRF Grant that is due.

• **JSCC Honor's Program**

The President's Office will be scheduling a meeting with Academic Affairs and faculty involved with leading JSCC's Honor's Program to further discuss MOU development with local universities.

• **Student Activities**

There were no Faculty Fellow volunteers for student activities. Dr. Pimentel has approved student services to move forward with identifying dollars for a temporary position to support the student activities until a permanent arrangement can be identified.

• **Online Fee/Campus Access Fee/Maintenance Fee update**

Cabinet previously discussed converting the online fee to a campus access fee. To remain revenue neutral, the campus access fee would have to be increase by \$69.75.

TBR is considering a proposal to do away with the online fee and increase the maintenance fee. With this potential change for 2021-2022, JJCC will hold on our proposal.

- **CARES Act funds**

Cabinet discussed several ideas on how best to support our students with the remaining CARE Act funds. One area of interest was addition support of online students with temporary coaches for more frequent contact and communication.

- **Follow-up– Open Forum Message and ATD Coaches Meetings**

As a reminder, if there are questions on the campus message and ATD Coaches visit, please send them to Dr Pimentel or Kim Warren-Cox.

- **Policy/Procedure Review**

- **JSCC Employment Procedure – presented 9/21/2020**

This procedure will be updated to mimic the language in the JSCC Employment and Search Procedure Manual.

- **JSCC Employment and Search Procedure Manual – presented 9/21/2020**

After reviewing comments received, an updated version was e-mailed to Cabinet for review on 10/26/2020. Cabinet further discussed review of a candidates' social media by the search committee. The social media language will be modified to reflect the items discussed and agreed upon by Cabinet and will be sent out for a vote.

- **Faculty Council leadership change**

Candyce Sweet will be stepping down as the Faculty Council chair at the end of the fall semester. Dr. Liz Mayo, the Vice Chair will step into the Chair role to finish out the term.

- **Student Services updates**

- Spring and summer registration began this morning. Thirty-six have registered for spring and six have registered for summer. This is the earliest we have begun summer registration.
- JSCC served approximately 40 students over the two day FASFA Frenzy.
- On Thursday, November 5, JSCC is having a drive thru open house. It is scheduled for 3:00-6:00.

3. Action Item

- **Degree Attainment Policy vote – presented 10/19/2020**

The policy will be retroactive to July 1, 2020. Several comments and questions were received on certificate attainment. While some certificates can benefit job performance, there is no way to measure the worth of all potential certificates. The policy will address degree attainment only.

A motion was made by Dr. Bailey and seconded by Candyce Sweet to approve the Degree Attainment Policy. A vote was taken with no opposed. The approved Degree Attainment Policy is attached.

Meeting adjourned at 10:41 a.m.