

President's Cabinet
Monday, March 22, 2021
Zoom Meeting
9:00 a.m.

Attendees:

Dr. George Pimentel, President
Dr. Larry Bailey, Vice President for Academic Affairs
Dr. Kyle Barron, Vice President of Student Services
Tim Dellinger, Vice President for Financial and Administrative Affairs
Heather Freeman, Administrative Assistant to the President
Barbara Lane, Representative for Classified Employees
Dr. Liz Mayo, Representative for Faculty
John McCommon, Director of Marketing and Public Relations
Terri Messer, Representative for Workforce/Continuing Education
Will Shull, Representative for Professional Technical
Lindsey Tritt, Director of Development and Foundation

Guests for vaccination site update:

Sandy Stanfill, Director of Henderson County – Lexington Center
Meda Falls, Director of Savannah Center

1. Welcome

Dr. Pimentel began the meeting at 9:00 a.m.

- **IR Director update**
Paperwork to hire a temporary IR Director has gone to TBR for approval. Once approved, we will make the offer and official announcement to follow.
- **Dr. Allana Hamilton Memorial Scholarship**
The President's Office has received all feedback and will work with Student Services and the Director of Community Relations and Foundation to finalize the scholarship criteria.
- **City and County Bicentennial – Education Committee**
Thank you to all that have submitted representatives to serve on Jackson State's team supporting the Jackson and Madison County Bicentennial Education Committee. John McCommon will lead our team and serve as JSCC's representative on the City and County Bicentennial Education Committee.
- **Media Preference Survey**
The media preference survey was sent to students this morning. So far, 99 surveys have been started and 41 complete. Please continue to encourage student participation.
- **Steering Committee**
Thank you to all that have submitted recommendations for committee members. All recommendations are needed by the end of business today.

- **7 and 7 Committee**

Thank you to all that have submitted recommendations for committee members. All recommendations are needed by the end of business today. An ATD-Student Success Leadership Team member will be added to the committee.

- **HEERF Funds – Scholarships**

Last week JSCC began investigating to determine if HEERF funds could pay for classes of students impacted by Covid-19. During the investigation, TBR proactively said HEERF funds could be used for dual enrollment scholarships. For summer, dual enrollment students impacted by Covid-19 can two free summer courses to catch them up. Also, any student here in the past and impacted by Covid-19 can take two free classes. Scholarships would not be available to new students, unless they would have enrolled as dual enrollment.

Before releasing the information publicly, we need to establish scholarship criteria. We have to show they were impacted by Covid-19. Financial and Administrative Affairs is working on the dollar amounts available for scholarships. Student Services will build an application for the scholarship, with defining criteria, and set a deadline to apply. Public Relations will create a marketing campaign. Campus will be given more information once details are finalized.

- **Staff Award Proposal**

The Professional Technical, Classified, and Faculty Councils would like to honor and celebrate employees by having an innovative staff, faculty and department or working group award given at the end of each academic year.

A draft proposal for the award was given to Cabinet for review. The final proposal and nomination committee structure will be sent to the President for review, approval and communication.

- **Policy Review – General Travel Policy**

The updated General Travel policy was shared with Cabinet members. The thirty day review began as of this meeting date. Comments will be gathered and discussed at future Cabinet meetings.

- **Enrollment**

Dr. Barron reviewed the following enrollment and application numbers with Cabinet.

Summer 2021	
We opened registration in November with Spring instead of April with Fall so we don't have a comparison from this time last year	
Headcount – 362	FTE – 165.80

Last year, after a 2 week window of Summer registration for Currently Enrolled students, we had 481 headcount and 220 FTE.

Application stats	
Summer 2021 –	470 received compared to 452 last year
	195 fully accepted compared to 128 last year
Fall 2021 –	1260 received compared to 1815 last year
	598 fully accepted compared to 675 last year

- **Vaccination Site update**

A request from Tennessee Department of Health and Governor’s Unified Command Team is to have vaccination sites at our Lexington and Savannah’s centers. It is not mandatory that we offer these sites, but is requested that we consider community need. The two sites would be provided the Johnson and Johnson one shot vaccine, if we move forward with standing up the sites. The start date would be early April.

Cabinet and guests discussed the current community vaccination opportunities, positives for JSCC sites offering the Covid-19 vaccine, and the challenges of logistics. The group determined the first step is for the two center directors to speak with their local health department directors to determine if offering the Johnson and Johnson vaccine at our site locations would be helpful in providing vaccination opportunity to county residents. Findings of the discussions will be reported back to the President’s Office to determine next steps.