

**Cabinet Meeting**  
**April 11, 2022**  
**Zoom**  
**9:00**

**Attendees:**

Dr. George Pimentel, President  
 Dr. Kyle Barron, Vice President of Student Services and Marketing/Public Relations  
 Tim Dellinger, Vice President of Financial and Administrative Affairs  
 Heather Freeman, Administrative Assistant to the President  
 Dr. Liz Mayo, Representative for Faculty  
 Terri Messer, Representative for Workforce  
 Dr. Tom Pigg, Vice President for Academic Affairs  
 Christi Tall, Representatives for Classified Employees  
 Patti Tanski-Mego, Representative for Professional Technical

**Absent:**

Don Myers, Director of Institutional Research - leave

**1. Welcome**

Dr. Pimentel began the meeting at 9:00 a.m.

**2. Enrollment Update**

Cabinet reviewed the following enrollment numbers.

Cabinet info					Updated Daily: 4/11/2022				
Updated weekly: 4/8/2022									
<b>Summer 2022 Application Comparison</b>					<b>2022 Summer Date-to-Date</b>				
	2022	2021	Difference		Headcount	2022	2021	Difference	% Change
Apps Received	610	654	-44	-6.73%	FTE	240.93	282.07	-41.14	-14.59%
Apps Completed	257	328	-71	-21.65%					
<b>Fall 2022 Application Comparison</b>					<b>Fall 2022-2021 Day-to-Day</b>				
	2022	2021	Difference		Headcount	2022	2021	Difference	% Change
Apps Received	1622	1443	179	12.40%	FTE	365.33	162.4	202.93	124.96%
Apps Completed	710	584	126	21.58%					

A key note for summer.

- Summer 2021 registration began in November 2020.
- Summer 2022 registration in March 2022.

A key note for fall.

- Fall 2022 registration opened a month earlier than last year.

As of April 10, we are down 2.36% in headcount for spring 2022. This includes the second seven-week enrollment.

### **3. Budget Update**

TBR budget guidelines were received Friday, April 8. The only major changes appear to be that the online course fee will be suspended for another year as discussions continue on whether or not to bring back that student fee. There will be no tuition increases for next year. The 4% salary increase is in the guidelines but additional guidance on how to distribute will be sent at a later day. Budgets are due May 6.

### **4. Wayfinding Signage**

JSCC has been working with a company on campus wayfinding signage. A presentation on the JSCC signage proposal was shared with Cabinet for feedback. In order to get an RFP done for the signage, Cabinet members were asked to review and gather feedback for the next Cabinet meeting.

### **5. Graduation 2023**

With the change in ownership of the Oman Arena and the pending renovations to that facility, JSCC is looking for a new venue for next year's graduation ceremony. The Civic Center is the next largest facility in Jackson. However, the Civic Center is not available the weekend we traditionally have our commencement ceremony. It is available Friday, May 12<sup>th</sup> and Saturday, May 13<sup>th</sup>.

Cabinet discussed the proposed dates and the challenges the new dates and smaller venue would bring but decided to move forward with using the Civic Center on May 13<sup>th</sup> for the 2023 graduation ceremony. The commencement date will be updated on the 2022-2023 Academic Calendar.

### **6. Strategic Plan**

The Strategic Planning Committee provided a few comments on the draft strategic plan goals. Dr. Pimentel is reviewing the feedback and will finalize goal language. The updated goals will be shared with supervisors across campus. Achieving the Dream gave us a good rubric, we do not have to use it but it will help with the thought process. After supervisors receive the goals and attend a training, divisions will take next steps. All should see themselves in the plan.

Vice Presidents need to provide the President's Office with a list of supervisors they would like to attend a training meeting. After the training, vice presidents will meet with their divisions to develop their goals. Dr. Pimentel will be meeting with the Foundation to get community input. He will also communicate with TBR staff to schedule a meeting for presentation of the JSCC strategic plan to the Board.

### **7. Spring Break**

The question of aligning JSCC's spring break with Jackson Madison County School System's spring break was raised. After a brief discussion, the possibility will be further explored and discussed at future Cabinet meetings.