

TEST TAKING SKILLS

DIAGNOSTIC INVENTORY

DIRECTIONS: Place the appropriate number in the box that most closely represents what you normally do for tests.

TEST TAKING (during a test)		Never = 1	Infrequently = 2	Usually = 3	Frequently = 4	Always = 5
1.	I formulate possible test questions out of main ideas using detail as a guide.					
2.	I know how many times I have to review my notes so that I KNOW that I know them.					
3.	I self-test to discover what I have and have not learned before I take a test when I can still do something about it.					
4.	I make summary sheets of key points.					
5.	I set up my lecture and text notes in a question and answer or problem and solution format.					
6.	I use as many of my own words as possible in my notes.					
7.	I use mnemonics to help with recall.					
8.	I use numbers in my notes to indicate steps, stages, phases, characteristics, etc.					
9.	I avoid cramming a day or two before a test.					
10.	I get plenty of rest the night before a test.					
11.	I study with one or more students for tests.					
12.	I arrive early to the classroom on the day of the test.					
13.	I read the directions before I begin answering questions.					

14.	I read over all the questions before beginning a test.					
15.	I estimate how much time I can spend on each question before I begin.					
16.	I underline or circle key words in questions.					
17.	I go back and check all of my answers before I turn in my test.					
18.	I only change answers if I am absolutely certain that my first answer was wrong.					
19.	I begin by answering the easiest questions and questions that carry the most points first.					
20.	I have specific strategies to use when I have to guess.					
21.	I know how to quickly and clearly construct an essay question.					

SCORING

Add the totals for each response category and record that total.	Never = 1 Total <input type="text"/>	Infrequently = 2 Total <input type="text"/>	Usually = 3 Total <input type="text"/>	Frequently = 4 Total <input type="text"/>	Always = 5 Total <input type="text"/>	Total Overall Score <input type="text"/>
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Test taking efficiency score:

- 22-44 Need to make major changes in your test taking strategies.
- 45-66 Some changes would likely increase future test scores.
- 67-88 Only a few or minor changes are needed to earn higher grades on tests.
- 89-110 Your have very good test taking strategies.

Please answer the following questions:

What changes do you see that you need to make?

What are your most productive test taking strategies so far?

What are your least productive test taking strategies?